

# Addison Estates HOA Maintenance Checklist

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ADDRESS: \_\_\_\_\_ DATE: \_\_\_\_\_

Lot #: \_\_\_\_\_

Inspected by: \_\_\_\_\_

## **GUTTERS:**

\_\_\_\_ Need to be painted using approved color  
\_\_\_\_ Unapproved color, need to be repainted with approved color  
Repair: \_\_\_\_\_

## **Outside Walls:**

\_\_\_\_ Unapproved color, need to be repainted using approved color  
\_\_\_\_ Need to be painted

## **Trimming:**

Wrong color, need to be repainted using approved color

## **WOOD ROT REPLACE & PAINT:**

Replace rotten wood and repaint using approved color.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **LANDSCAPING:**

### **Shrubs & Beds:**

\_\_\_\_ Replace missing/dead shrubs. \_\_\_\_ Trim shrubs accordingly.  
\_\_\_\_ Remove weeds: \_\_\_\_ Front \_\_\_\_ Rear \_\_\_\_ Side

### **Trees:**

Remove trees: \_\_\_\_ Front \_\_\_\_ Rear \_\_\_\_ Side  
Prune tree: \_\_\_\_ Front \_\_\_\_ Rear \_\_\_\_ Side  
\_\_\_\_ Remove dead/diseased tree or stump.

### **Grass:**

Establish grass: \_\_\_\_ Front \_\_\_\_ Rear \_\_\_\_ Side  
\_\_\_\_ Apply weed control to yard. \_\_\_\_ Repair eroded areas/return to grass

### **EDGES:**

\_\_\_\_ need trimming: Side \_\_\_\_ Rear \_\_\_\_ Front \_\_\_\_  
\_\_\_\_ Too high (no more than 6 ft high) Side \_\_\_\_ Rear \_\_\_\_ Front \_\_\_\_

## **PAINT:**

\_\_\_\_ Bay window trim. \_\_\_\_ Front Door \_\_\_\_ Trim \_\_\_\_ Alcove  
\_\_\_\_ Rear Door and trim \_\_\_\_ Gutter Board \_\_\_\_ Window Trim  
\_\_\_\_ Correct wrong color \_\_\_\_ Paint all trim on house  
\_\_\_\_ Repair/replace shutters Nothing to Report: \_\_\_\_\_

